

Akaza A. Flores-Santiago

LEGAL SECRETARY

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Akaza Flores-Santiago utilizes her robust organizational, communication, and interpersonal skills in her capacity as a legal secretary at Finch, Thornton & Baird, LLP. She offers essential case management assistance to a team specializing in construction law, business, and commercial litigation. Her responsibilities encompass proficiently handling filings across state and district courts. She adeptly manages legal calendars and ensures comprehensive case tracking throughout all stages of litigation.

Akaza reads, writes, and speaks fluent English and Spanish

EDUCATION

- University of Texas at San Antonio, Paralegal Certificate Program
- University of Texas at San Antonio, B.A. Politics and Law
 - *Summa Cum Laude*
- Southwest Texas Junior College, A.A.
 - *Summa Cum Laude*

PRACTICES SUPPORTED

- Construction Law
 - Claims & Disputes
 - Federal Procurement & Claims
 - Prime Contracts & Subcontracts
- Business & Commercial Litigation
- Business & Commercial Transaction
- Liability Defense

ATTORNEY SUPPORTED

- Jason R. Thornton
- Scott M. Bennet
- Jacob W. Goldschlag

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